

Request for Samples and/or Data

Quebec Leukemia Cell Bank (BCLQ)

Use this form to request biological samples, data associated with BCLQ samples, or both. Fill it in on your computer, save it, and email it with the required documents (see section 8). Your request will be evaluated by the BCLQ scientific committee.

1 Applicant

Principal investigator (name)

Research center / institution

Email

Phone

Collaborators (names and institutions)

2 Project

Project title

Attach a detailed scientific abstract of the project (minimum one page, Word document). The principal investigator and the collaborators must be clearly identified.

3 Funding

Funding organization

Grant number

Total amount of the grant

Currency

Start date (YYYY-MM-DD)

End date (YYYY-MM-DD)

4 Type of request

Check all that apply.

- ☐ Biological samples — complete section 5
- ☐ Data associated with BCLQ samples — complete section 6

5 Samples requested

Describe the samples you need (A), list specific specimens if you know their BCLQ ID (B), or both. Cells (DMSO or TRIzol) can be requested in tubes (one tube contains 5 to 10 million cells) or in millions of cells (M): select the unit. Normal DNA and serum are requested in tubes.

A. By type of cancer and selection criteria

Type of hematologic cancer

Selection criteria (optional): e.g. cytogenetic or molecular subgroup, pediatric or adult, diagnosis or relapse

Number of
specimens

Cells in DMSO (per
specimen)

Cells in TRIzol (per
specimen)

Unit for cells

Tubes ▼

Normal DNA (tubes
per specimen)

Serum (tubes per
specimen)

B. Specific specimens (if you know their BCLQ ID)

For each specimen, enter the quantity of each type and the unit for the cells.

	BCLQ ID	Cells in DMSO	Cells in TRIzol	Unit for cells	Normal DNA (tubes)	Serum (tubes)
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tubes ▼	<input type="text"/>	<input type="text"/>

More than 10 specimens? Attach a list (Excel or CSV) with the same columns.

6 Data requested

Genetic and/or clinical data related to BCLQ samples are provided within an established scientific collaboration with one of the BCLQ principal investigators who generated and/or validated these data.

Description of the data requested (type of data, number of cases, variables)

Specific samples? Enter their BCLQ IDs (more than 10: attach a list, Excel or CSV).

1	<input type="text"/>	2	<input type="text"/>	3	<input type="text"/>	4	<input type="text"/>	5	<input type="text"/>
6	<input type="text"/>	7	<input type="text"/>	8	<input type="text"/>	9	<input type="text"/>	10	<input type="text"/>

BCLQ principal investigator involved in the collaboration

7 Ethics approval

Research ethics board (REB)

Approval or project number

Approval valid until (YYYY-MM-DD)

Approval of the project by the researcher's ethics board for the current year is mandatory to use BCLQ samples or data. Proof of ethics approval must accompany this request. The ethics certificate must be an official document signed by the competent authorities and valid on the date of the request.

8 Sending your request

All documents must be in English or French.

Before sending, check that you have:

- ☐ This form, completed and signed
- ☐ The detailed scientific abstract (minimum one page, Word document)
- ☐ The official, signed ethics approval certificate for the current year
- ☐ If applicable, the list of samples (BCLQ IDs) that did not fit in section 5 or 6

All documents must be identified (name of researcher, date, title of document) and emailed to Mr. François Béliveau, coordinator of the BCLQ: bclq@ssss.gouv.qc.ca

What happens next

1. The BCLQ scientific committee evaluates the project.
2. The researcher signs the material transfer agreement (MTA) and/or data transfer agreement (DTA) prepared by the BCLQ. The same agreement covers material and data, data only or material only.
3. Only the preparation of the biological material is charged (see the fee schedule on bclq.org), plus shipping fees.

9 Signature

Signature of the researcher

Date (YYYY-MM-DD)

Sign with your PDF reader's signature tool (e.g. "Fill & Sign" in Adobe Acrobat Reader), or print, sign and scan the form.